



# 2019-2020 Registration Form

11 Clearbrook Rd. Elmsford, NY 10523 (914)741-5678 www.academyofdancearts.info

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email Address \_\_\_\_\_

Mother's Name \_\_\_\_\_ Mom's Cell Phone \_\_\_\_\_

Father's Name \_\_\_\_\_ Dad's Cell Phone \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Payment Information: Credit Card # \_\_\_\_\_ Exp: \_\_\_\_\_ CV: \_\_\_\_\_

Total Cost: \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

\* All Tuition Payments are automatically drafted on the 1st of the month due (see back for dates) & MUST have a credit card on file.\*

Class Name	Level	Day	Time

I, the undersigned, understand that dancing is a physical activity that carries certain risks. I do hereby agree to hold harmless the Academy of Dance Arts, Elmsford, NY, its Agents, Director, or Employees from any and all claims for personal injuries to myself, my (our) girl or boy while participating in said dance or acrobatic or any other Academy activities.

Please state any allergies / medical condition the student has that Academy of Dance Arts should be aware of:

\_\_\_\_\_

I have read and agreed to the policies set forth by Academy of Dance Arts. I understand that tuition payments made after the due date will be subject to a \$15 late fee. I hereby grant Academy of Dance Arts permission to use at any time, a photograph or videotape of this student in connection with any Academy activities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**HOW DID YOU HEAR ABOUT US?**

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
 The Patch      Website      Facebook      Flyer      Referral (Name: \_\_\_\_\_)

# Guidelines and Policies

## 2019-2020

### Tuition

Annual non-refundable registration fee is \$25 per student. This fee is used toward insurance, licensing, and recital costs.

#### TUITION RATES:

1 Preschool Class (Tiny Toes, Creative Movement, Hip Hop & Tumbling) \$800 (5 @ \$160)  
1 Class \$917 (5 @ \$183)  
2 Classes \$1758 (5 @ \$354.60)  
3 Classes \$2608 (5 @ \$521)  
4 Classes \$3280 (5 @ \$656)  
Unlimited Classes (Does not include Master Classes) \$3967 (5 @ \$793)

#### BEFORE JUNE 30

\$780 (5 @ \$156)  
\$895 (5 @ \$179)  
\$1715 (5 @ \$343)  
\$2545 (5 @ \$509)  
\$3200 (5 @ \$640)  
\$3870 (5 @ \$774)

#### PAYMENT DUE DATES:

Payment #1 - Upon Registration  
Payment #2 - October 1  
Payment #3 - December 1  
Payment #4 - February 1  
Payment #5 - April 1

- Credit Card on File is required for all payment plans
- Payments received after the due date will be subject to a \$15 late fee.
- New Students or additional classes will be prorated.
- A \$25 fee will be assessed against all returned checks.
- A non-refundable Costume deposit of \$50 per class is due on October 15th.
- There will be a non-refundable Costume payment ranging from \$65-85 per class for the annual recital. Students joining classes in January or later will be subject to a \$10 additional shipping charge to help expedite receiving their costume in time for photos/recital.
- Tickets to annual recital will be available for purchase. Tickets will cost approximately \$25 each to help cover costs of rental of theatre, technical, administrative and licensing.

### Class Withdrawal

- If a student wishes to leave the program, ***a 30 day advance notification in writing is required*** in order to receive credit for the remaining classes within the semester.
- There will be NO REFUNDS given. (Exception: physical impairment. Dr.'s note required.) If a student withdraws in advance of the end of a payment, the remainder of that payment will be credited to their account for future use.
- TUITION IS NON-REFUNDABLE AND NON-TRANSFERABLE

### Private Lessons

1 Hour—\$80 / 45 Min.—\$65 / 1/2 Hour—\$40

Must be scheduled by appointment; paid in advance with cash only. A ten class card may be purchased with cash or check if you prefer.

**Twenty-four hour advance notification of cancellation, otherwise fee is charged.**

### Make Up Classes / Vacations

Missed classes may only be made up by prior appointment in order to maintain the proper student-teacher ratio. If you know you are going to be absent from class, contact the Academy in advance to arrange for a make up class within four weeks. No refund will be made for missed classes. All make-up classes must be completed by April 1st. Please refer to Academy of Dance Arts calendar for vacation closings. Classes missed due to inclement weather may be made up in a class currently on the schedule. After any three of the same class is missed due to inclement weather, any further cancellations will have a make up class scheduled with the instructor. Cancellations by Academy staff will have a separate makeup class scheduled.

### Class Tardiness

Due to the physical nature of dancing, should a child arrive more than 10 minutes late to class, they will only be allowed to observe for that day. This is not to “punish” the child, but to prevent physical injuries that can occur when the student is not properly warmed up.

### Dress Code / Shoes

See separate flyer or call office for leotard and shoe requirements.

**\*ACADEMY OF DANCE ARTS RESERVES THE RIGHT TO CANCEL A CLASS OR SUBSTITUTE TEACHERS AS NECESSARY**